



Scor-Pal® has all the grooves you will need to score your cardstock projects accurately and quickly, providing a precise, crisp fold.

One of the key benefits of Scor-Pal is the ability to score multiple score lines at the same time, without moving the cardstock.

With the Scor-Pal, it is possible to make intricate cards, grid and reverse grid cards, gate fold cards, accordion folds, brochure/flyer score lines, boxes, origami, iris foldings and more.

Instructions

- 1) Place Scor-Pal on a flat surface with ruler at the top.
- 2) Place cardstock right side up on Scor-Pal surface. Align cardstock to top and left fences of the Scor-Pal. There are notches at each score line, to show you where the groove begins.
- 3) Hold the scoring tool in the same manner as you would hold a pen or pencil, not on its point. Use the edge of the tool to create your score as the point may damage the cardstock. Score down the groove with a steady, firm, even pressure. If you are embossing (using the raised bump for decorative purposes) you may want to score the same line twice.
- 4) Always fold with the indentation on the **outside** and the bump on the inside of the fold. This is called a mountain fold. Use the flat edge of the tool to further flatten the fold (commit the crease) for a smooth, perfect fold every time.

TIP: Use the left and top fences to line up the open corners of the cardstock before committing the crease.

Gate Fold

Score along the groove indicated by the two dot symbols. This will make a gate fold along the width of an A5 card or along the length of an A4 card. You can also make a gate fold along the width of an A4 card by using the + then rotate the paper 180o to the other edge and use the + symbol a second time.

A5 Large Card

Score along the groove indicated by the **heart** symbol. The **heart** groove is the perfect center of an A4 length paper.

*** This is NOT on the 15cm measurement.**

**** THERE IS NO 15CM GROOVE!****

A4 Brochure Fold

The grooves indicated by the **downward arrow** divide an A4 sized card stock into thirds. Perfect for brochure folding, accordion booklets, and letter folding.

A6 Card Fold

Score along the groove indicated by the * symbol.

Diagonal Scoring

For diagonal scoring be sure that opposite corners of the card stock are aligned with the same groove.

If you follow the **heart groove down you will notice it is marked with arrows. These arrows will help to make sure that the two corners are on the same groove. When the diagonal is longer than the Scor-Pal® place the Metric Scor-Mat™ underneath the Scor-Pal. Line up the ruler markings and use this to guide the bottom point of your paper.

Box Making and Accordions

Special projects are quick and easy because you can score multiple lines without moving the paper. Score alternate grooves. Turn paper top to bottom and score the in between grooves. This is so you create the proper mountain and valley folds.

IMPORTANT

The Metric Scor-Pal is designed to be used with **A4 cardstock** and other Metric sized paper. For imperial size papers (inches), use the original Score-Pal. **12" x 12" paper can be trimmed to 30cm x 30cm to fit exactly in the Metric Scor-Pal.**

The Metric Scor-Pal may be used by left and right handed people.

“Set the Fold” means to use the Scor-Tool along its flat side using pressure to further flatten your fold.