

Square Envelopes

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By Valerie Stangle for Scor-Pal

Envelopes for square cards from 4" x 4" to 6" x 6".
For all envelopes, the square paper will be lined up in a diamond format;
top and bottom points lined up on **same groove** before scoring.



If directions note using your Scor-Mat for bottom point, line up the measurements from your Scor-Pal and Scor-Mat to create an extended line.
(You will not be scoring on the mat.)
When finished with scoring, notch out where lines intersect.



Fold in sides, fold up and seal bottom flap with Scor-Tape.
Seal envelope top with envelope glue, Scor-Tape, stickers, etc.

Card size	Paper Size	Directions	Envelope Size
4" x 4"	6 $\frac{3}{4}$ " x 6 $\frac{3}{4}$ "	Align points on the 6 $\frac{3}{8}$ " score line, score at 4 $\frac{1}{4}$ ". Repeat on all sides.	4 $\frac{1}{4}$ " square
4 $\frac{1}{4}$ " x 4 $\frac{1}{4}$ "	7" x 7"	Align points on the 6 $\frac{1}{2}$ " score line, score at 4 $\frac{1}{4}$ ". Repeat on all sides.	4 $\frac{1}{2}$ " square
4 $\frac{1}{2}$ " x 4 $\frac{1}{2}$ "	7 $\frac{1}{2}$ " x 7 $\frac{1}{2}$ "	Align points on the 6 $\frac{3}{8}$ " score line (dot), score at 4". Repeat on all sides.	4 $\frac{3}{4}$ " square

Card size	Paper Size	Directions	Envelope Size
4 $\frac{3}{4}$ " x 4 $\frac{3}{4}$ "	8" x 8"	Align points on the 6" score line. Score at 3 $\frac{1}{2}$ " and 8 $\frac{1}{2}$ ". Rotate 90 degrees and repeat.	5" square
5" x 5"	8 $\frac{1}{4}$ " x 8 $\frac{1}{4}$ "	Align points on the 3.66 (inverted triangle) score line. Score at 1" and 6 $\frac{3}{8}$ " (dot). Rotate 90 degrees and repeat.	5 $\frac{3}{8}$ " square
5 $\frac{1}{4}$ " x 5 $\frac{1}{4}$ "	8 $\frac{3}{4}$ " x 8 $\frac{3}{4}$ "	Align points on the 6 $\frac{3}{8}$ " (dot). Use your Scor-Mat to align bottom point. Score at 3.66" (inverted triangle) Repeat on all sides.	5 $\frac{1}{2}$ " square
5 $\frac{1}{2}$ " x 5 $\frac{1}{2}$ "	9" x 9"	Align points on the 5" score line. Use your Scor-Mat to align bottom point. Score at 2 $\frac{1}{8}$ " (dot). Repeat on all sides.	5 $\frac{3}{4}$ " square
5 $\frac{3}{4}$ " x 5 $\frac{3}{4}$ "	9 $\frac{1}{4}$ " x 9 $\frac{1}{4}$ "	Align points on the 6 $\frac{1}{2}$ " score line. Use your Scor-Mat to align bottom point. Score at 3 $\frac{1}{2}$ " and 9 $\frac{1}{2}$ ". Rotate 90 degrees and repeat.	6" square
6" x 6"	9 $\frac{1}{2}$ " x 9 $\frac{1}{2}$ "	Align points on the 7 $\frac{1}{2}$ " score line. Use your Scor-Mat to align bottom point. Score at 4 $\frac{1}{4}$ ". Repeat on all sides.	6 $\frac{3}{8}$ " square